

Office of the Principal Government College for Girls Loharu

Annual Committee List for the Session 2023-24

Memo No.: GCGL/2023/2194

Dated: 02-11-2023

The following committees have been constituted for smooth functioning of the college matters for the session 2023-24. These duties for the entire session will come into force with immediate effect. Ex- Conveners/ In-charges are requested to hand over their charges, if any to the new incumbents.

The Conveners/ In-charges of various committees should note down the names of faculty Members associated with them. They are requested to invite fresh quotations for the financial matter to be undertaken by them immediately. Concerned may note, please:

01. College Council:

Sh. Vichitar Singh
Dr. Pramod Kumar
Sh. Chirag
Mrs. Sanju Kumari
Dr. Jyoti Kataria

Principal, Chairperson

Special invitee: - Bursar / Registrar/ Sports /NCC/NSS/ Cultural Activities / Public Relations

02. Proctor- in- Chief

Sh. Vichitar Singh

03. College Bursar

Dr. Pramod Kumar

04. College Registrar (House exam, Meritorious, Minority, Freedom Fighter Scholarship)

Dr. Jyoti Kataria
Dr. Nisha Kumari
Dr. Suman Kumari
Sh. Sudhir Chauhan

Registrar
Member (Collection of BA Assessment)
Member (Collection of B.Com Assessment)
Clerk

05. S.P.I.O.

Dr. Pramod Kumar

06. Social and staff secretary

Dr. Jyoti

07. NCC

Dr. Jyoti Kataria
Sh. Sudhir Chauhan

In-charge
Clerk

08. N.S.S.

Dr. Nisha Kumari
Dr. Suman Kumari
Sh. Vijay

Programme Officer
Member
L.A

09. UGC/ NAAC:

Dr. Pramod Kumar
Dr. Jyoti
Dr. Nisha

Convener
Member
Member









10. Earn While You Learn- Scheme Committee:

Dr. Nisha Kumari
Dr. Suman Kumari
Mrs. Sukhdharshan
Sh. Vijay

Convener
Member
Member
Member

11. Placement Cell / Career Committee:

Dr. Jyoti Kataria
Dr. Nisha
Dr. Suman Kumari

Convener
Member
Member





12. IQAC/RUSA

Sh. Vichitar Singh
Smt. Sanju Kumari
Dr. Jyoti Kataria

Chairperson
Member
Member



13. Cultural, Co-Curricular Activities

Dr. Nisha Kumari
Dr. Suman
Mrs Sukhdharshan

Convener
Member
Member





14. Seating and Shyamiyana; Light, Mike, Arrangement Committee:

Sh. Chirag
Dr. Suman Kumari
Sh. Sudhir Chauchan

Convener
Member
Member





15. College Time Table; Work Load and Staff statement and Introduction of New Subject and University work committee:

Sh. Chirag
Dr. Nisha Kumari

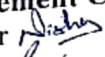


Convener
Member



16. Tea, Refreshment and Drinking Water Arrangement Committee

Dr. Nisha Kumari
Dr. Suman Kumari
Sh. Vijay



Convener
Member
Member

17. Printing and Invitation Committee:

Dr. Suman Kumari
Sh. Vijay

Convener
Member

18. Sports Committee

Dr. Jyoti Kataria
Dr. Nisha Kumari
Sh. Sudhir Chauhan

Convener
Member
Member





19. Women Cell Committee:

Dr. Suman Kumari
Dr. Nisha Kumari

Convener
Member




20. Bus Pass Committee:

Dr. Nisha
Sh. Vijay
Smt. Gaytree Devi

Convener *Nisha*
Member *A*
Clerk

21. Discipline Committee:

Dr. Pramod Kumar
Dr. Jyoti
Sh. Chirag
Dr. Nisha Kumari
Dr. Suman Kumari

Convener *Sh*
Member *.....*
Member *Nisha*
Member *.....*

22. Anti Ragging Committee and Committee to Check Sexual Harassment of Women and Grievances Redressal and Complaints Committee:

Dr. Pramod Kumar
Dr. Jyoti
Dr. Nisha
Dr. Suman

Convener *Sh*
Member *.....*
Member *Nisha*
Member *.....*

23. Electrical/ R.O, Water Cooler Maintenance Committee:

Dr. Jyoti
Dr. Suman Kumari
Sh. Vijay

Convener *.....*
Member *.....*
Member *A*

24. Building Maintenance, Construction Work and Building Fund Committee:

Sh. Chirag
Dr. Nisha
Dr. Suman Kumari

Convener
Member *Nisha*
Member *.....*

25. College Campus and Building Beautification Committee:

Dr. Jyoti
Dr. Nisha
Dr. Suman

Convener *.....*
Member *Nisha*
Member *.....*

26. College Magazine

Dr. Nisha
Dr. Suman Kumari

Convener *Nisha*
Member *.....*

27. Computer Lab

Sh. Chirag
Dr. Jyoti

Convener *.....*
Member *.....*

28. Passport Committee:

Sh. Chirag
Dr. Suman

Convener
Member *.....*

29. Driving License Committee:

Sh. Chirag
Dr. Nisha

Convener
Member *Nisha*

30. Income Tax

Dr. Pramod Kumar
Sh. Chirag
Sh. Sudhir Chauhan

Convener *yl*
Member
Member *Chol*

31. SC/BC Scholarship:

Sh. Chirag
Dr. Nisha Kumari
Dr. Jyoti
Dr. Suman Kumari
Smt. Sukhdharshan

Convener (SC Scholarship)
Member *Nishu*
Convener (BC Scholarship) *[Signature]*
Member
Asst. *Bangali*

32. Fee Concession & SAF

Dr. Jyoti
Smt. Sukhdharshan

Convener *[Signature]*
Asst *Bangali*

33. Media & News Coverage Committee

Dr. Nisha Kumari
Sh. Sudhir Chauhan

Convener *Nishu*
Member *Chol*

34. Alumni Association & Parents Teachers Association

Dr. Pramod Kumar
Sh. Chirag
Dr. Jyoti

Convener *yl*
Member
Member *[Signature]*

35. Court Case and Legal Matters

Sh. Chirag
Sh. Sudhir Chauhan

Convener
Clerk *Chol*

36. Decoration Committee

Dr. Suman Kumari
Dr. Nisha Kumari

Convener *[Signature]*
Member *Nishu*

37. A.I.S.H.E

Sh. Chirag

Convener

38. GEM

Dr. Jyoti
Sh. Sudhir Chauhan

Convener *[Signature]*
Member *Chol*



39. MIS/HRMS/ERP

Dr. Pramod Kumar
Sh. Sudhir Chauhan

Convener *yl*
Member *Chol*


40. College Calendar

Dr. Pramod Kumar
Dr. Nisha Kumari

Convener 
Member 


41. Annual Report

Sh. Chirag
Dr. Nisha Kumari

Convener
Member 


42. Social Media / College Website

Dr. Jyoti
Dr. Suman Kumari

Convener 
Member





43. Library Grant & advisory Committee

Sh. Chirag
Dr. Jyoti
Dr. Suman Kumari
Sh. Vijay

Convener 
Member
Member
Member


44. Clubs and Subject Societies

Dr. Pramod Kumar
Sh. Vichitar Singh
Sh. Chirag
Dr. Jyoti Kataria
Dr. Nisha Kumari
Dr. Suman Kumari

Coordinator/ English 
History/Pol.Sci.
Commerce
Sociology 
Sanskrit 
Maths 



45. Red Cross Society & Red Ribbon Cell

Sh. Chirag
Dr. Nisha Kumari

Convener
Member 


46. Photography

Dr. Jyoti
Dr. Nisha Kumari

Convener 
Member 


47. Tour Committee

Sh. Chirag
Dr. Jyoti
Dr. Suman Kumari

Convener 
Member
Member

48. College Property

Smt. Sanju Kumari
Sh. Chirag
Sh. Sudhir Chauhan
Sh. Vijay

Convener (On Maternity Leave)
Member
Member 
Member

49. Pariwar Pehchan Patra

Sh. Chirag
Dr. Jyoti
Dr. Suman Kumari
Sh. Vijay
Smt. Gaytree Devi

Convener
Member
Member
Member
Member



50. LMS

Sh. Chirag

51. HKRN

Sh. Chirag
Sh. Sudhir Chauhan

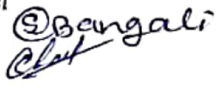
Convener
Member



52. Office Expenditure Grant

Sh. Chirag
Smt. Sukhdharshan
Sh. Sudhir Chauhan

Convener
Member
Member



53. Apprentices


Dr. Pramod Kumar

Sh. Chirag
Sh. Sudhir Chauhan

Convener
Member
Member, clerk



Note:- Smt. Sanju Kumari Asst. Prof. and Smt. Gayettri Devi , Clerk are on maternity leave and will be assigned Annual Duties after they rejoin.


Principal
Govt. College for Girls Loharu -
Bhiwani
Loharu (Bhiwani)

Copy to: -

1. College Bursar/ In charge
2. Office In charge
3. Bill clerk
4. E.C. /F.C.
5. Staff Notice Board


Principal
Govt. College for Girls Loharu
Bhiwani
Loharu (Bhiwani)